

9 January 2007

Dear Councillor

COMMUNITY COMMITTEE

A meeting of the Community Committee will be held at the Council Offices, **High Street, Great Dunmow** on Thursday 18 January 2007 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Prior to the meeting there will be a visit for Members to Waldgroves, Great Dunmow and Broadfield, High Roding. The coach will leave the Great Dunmow Offices at 6.00pm

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

AGENDA

PART I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 9 November 2006 (previously circulated).
- 3 Business Arising.
- 4 Olympics Task Group

Item for decision

This report seeks the establishment of an Olympic Task Group and for approval of the terms of reference

5 Every Child Matters

Item for decision

This report provides Members with details of the Every Child Matters Agenda in relation to District Councils and Members are asked to approve.

6 Vicarage Mead Day Centre

Item for decision

This report is being presented to committee to recommend additional expenditure for the construction of a new Day Centre in Thaxted

7 Minutes of the Housing Strategy Working Group

Item for decision

The Committee is asked to approve the recommendations from the meeting on 28 November 2006 at minutes HS2, HS3 and HS4.

8 Capital Programme 2007/08 – 2009/10 – to follow.

9 Housing Revenue Account Budget and Rent Setting 2007/08 - to follow

10 General Fund Budget 2007/08 – to follow

11 Housing Policy Update

Item for Information

This report advises Members of the progress made on Housing Policy issues.

12 Choice Based Lettings

Item for decision

This report asks the Committee to reconsider a decision made in September to withdraw from the implementation of Choice Based Lettings through the Herts and Essex Housing Consortium Bid.

13 Tenant Forum Minutes

Item for information

This report provides the Committee with the draft Minutes of the previous meeting of the Tenant Forum.

14 Homelessness Temporary Accommodation

Item for information

This report advises the Committee of the Council's current position on the use of Council accommodation and designated units of Registered Social Landlord (RSL) accommodation as temporary accommodation for homeless applicants.

15 Homelessness – Half Year report

Item for information

This report advises the Committee on the numbers of people presenting as homeless from 1 April 2006 to 30 September 2006

16 Heritage Bus Route – to follow

17 Any other items which the Chairman considers to be urgent.

To: Councillors H D Baker, P Boland, M A Gayler, M A Hibbs, E W Hicks, R M Lemon, A Marchant, J E Menell, M J Miller, J P Murphy, **D J Morson**, S V Schneider, G Sell and F E Silver.

Also to:- E Planterose and R Wallace (Museum Society) and J Bolvig Hansen and D Cornell - Tenant Panel representatives

Encs: Reports as listed on agenda.

Lead Officer: Diane Burridge

Committee Officer: Maggie Cox

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Victoria Harvey 01799 510433 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttelford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.